

Manitoba Education and Training Integration Supports for Newcomers RFP# MET-ISN-001-2018

Questions and Answers (Q&A)

Posting #2 – April 5, 2018

Question 1.

As a faith-based, charitable organization with non-profit status, is our organization eligible to submit a proposal? If eligible, would there be any restrictions placed on us?

Answer: As indicated on [page 11](#) in the RFP **Guidelines**, established non-profit organizations are eligible to respond to the RFP. The information set out in the RFP Guidelines and accompanying Forms applies to all eligible respondents.

Question 2.

We are a post-secondary institution. We are currently delivering programming/training for permanent residents (PRs) and receive stakeholder funding to cover tuition costs, but not total program costs, for a set number of PRs. The program operates on a cost-recovery basis. Under the RFP, our proposed project would include costs to deliver training for immigrants other than PRs. In the Proposed Project Budget (Form B), under “Funding from Other Sources”, should we include the other funder/stakeholder (currently funding the tuition for PRs) or simply indicate “no other funder”?

Answer: Determining whether to include “Funding from Other Sources” on Form B depends on whether the *other* funding affects the proposed project’s costs. For example, in the proposed project, would program participants with different funding sources be combined in the same program resulting in a sharing of costs (i.e. staff salaries and overhead), or would training be delivered separately with no sharing of costs? Where there is a sharing of costs respondents would include “Funding from Other Sources” on Form B.

Question 3.

Are the RFP documents available in French for francophone submissions? If not, if we submit our Proposal in French, will you have to translate it?

Answer: Due to time constraints, MET posted the RFP announcement and accompanying Guidelines and Forms in English only on March 22, 2018. On April 4, MET posted a translation of the [RFP announcement](#) and [webpage](#) on the immigratemanitoba.com French site. The RFP Guidelines and Forms (located under Téléchargements on the RFP webpage) remain in English only. If suitable to francophone respondents, MET would be pleased to receive proposals submitted in French using the English forms provided.

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Question 4.

We plan to submit a proposal that includes Stream 1 and Stream 2. Should we submit separate proposals for each stream?

Answer: No. You submit only one Complete Proposal Submission whether your proposal includes one or both streams. **However, the type and number of forms you complete depends on the type and number of projects included in your proposal.** For example, a respondent might submit a proposal that includes one project under one stream; or two projects under one stream; or two projects each under a different stream. Each scenario would require a different number of forms to be completed. MET has strived to eliminate any duplication of forms, which is why certain forms and supporting documents only need to be provided once. For details, see the RFP **Guidelines** Part 4: Preparing your Proposal.

End of Q&A Posting #2 - April 5, 2018